

Saint Vincent de Paul Parish School

****SCHOOL TUITION & FEES BANK WITHDRAWAL AUTHORIZATION****

Please complete form and ATTACH A VOIDED CHECK. (DO NOT attach a deposit slip)

School Tuition & Fees 2018/2019 *and/or* **Donation 2018/2019**

(Please choose one or both above options. If different accounts are needed please complete separate forms)

Change Prior Authorized Account **I Will Pay Tuition in Full by July 31, 2018**

(If this box is checked, complete the top section of this form and return to the school office by March 15, 2018).

Name (as shown on bank account)

Address

City

State

Zip

Daytime Phone #

Email

Student Name/Grade

Student Name/Grade

Student Name/Grade

Student Name/Grade

Checking

Savings

Financial Institution

Transit Routing Number (9 digit bank #)

Bank Account Number

I authorize Saint Vincent de Paul Parish School to automatically withdraw my **School Tuition & Fees payments** from the above referenced account. I understand this authorization will remain in effect until I provide written notice of termination in such time and in such manner as to afford Saint Vincent de Paul Parish School a reasonable opportunity to act on it (**minimum of 7 business days notice prior to effective date**). I understand that it is my responsibility to notify Saint Vincent de Paul Parish School of any change in student(s) enrollment. I understand that Saint Vincent de Paul Parish School reserves the right to terminate this service at any time.

Signature (required for validation)

_____/_____/_____
Date

Terms of service: *Tuition & Fees Debits will be made on the 5th business day of each month*, beginning August and ending June of each school year the student(s) is enrolled unless that day falls on a weekend or other bank holiday. In the event that the 5th falls on a non-banking day, the debit will be processed on the next available business day. Saint Vincent de Paul Parish School is not responsible for bank account charges, NSF or other bank fees, or overdrafts caused by automatic transactions. Saint Vincent de Paul Parish School will assess a **\$25.00 NSF FEE ON ALL** transactions returned for insufficient funds.